



BULLETIN 21-EX-6

TO: ALL INSURERS AUTHORIZED TO WRITE PROPERTY AND CASUALTY
INSURANCE AND INDEPENDENT ADJUSTERS IN THE STATE OF
GEORGIA

FROM: JOHN F. KING
INSURANCE AND SAFETY FIRE COMMISSIONER

DATE: MARCH 29, 2021

RE: EMERGENCY DISASTER ADJUSTER REQUESTS

In the event of a declared disaster or catastrophe, an insurer, or employer who is a licensed adjuster in this state, or is a regular employer of insurance adjusters in this state may request emergency disaster adjuster status for Georgia Registered Staff Adjusters, Out-of-State Staff Adjusters, or Out-of-State Licensees.

Instructions for Insurers

The Adjusting Coordinator will be responsible for the emergency disaster adjuster filings and assignment of re-entry permits. These re-entry permits are to be temporarily assigned to each adjuster for a period not to exceed sixty (60) days. The re-entry permits should be returned to the Department upon expiration of the sixty (60) day period. Upon proper filing by an Adjusting Coordinator, Disaster Re-entry Permits will be assigned to the insurer's Adjusting Coordinator.

Please make your request by submitting the information in a cover letter, filling out the [provided excel spreadsheet](#), and sending all documents to the following e-mail: adjusters@oci.ga.gov.

Cover letter should contain the following information:

- Name of Insurance Company
- Name of the Adjusting Coordinator.
 - Name,
 - Address,
 - E-mail address,
 - Phone,
 - If applicable, please provide the home state where a license is held or NPN or home state license number.
- Name of Declared Disaster

Spreadsheet should contain the following information:

- List of Out-of-State Licensees for emergency insurance adjustment work:
 - Name,
 - Home state where a license is held, and
 - NPN or home state license number.

Instructions for Independent Adjusters

Notification must be submitted by a person who regularly adjusts in another state and who is licensed in such other state and performed for an employer that is an insurance adjuster licensed by this state or one that is a regular employer of one or more insurance adjusters licensed by this state. If the adjuster will be in this state for a period exceeding sixty (60) days, the individual must apply for a Georgia adjuster license.

Notice should be provided immediately upon the beginning of any emergency adjustment work. Please make your notification by submitting the information in a cover letter and please fill out the provided excel spreadsheet and submit the documents to the following e-mail: adjusters@oci.ga.gov.

Cover letter should contain the following information:

- Name of Employer who is an Insurance Adjuster licensed in this state or Name of employer that is a regular employer of one or more insurance adjusters licensed by this state.
 - Name,
 - Address,
 - E-mail address,
 - Phone,
 - NPN or home state license number of the employer or license number of one insurance adjuster licensed in this state.
- Name of Declared Disaster

Spreadsheet should contain the following information:

- List of Out-of-State Licensees for emergency insurance adjustment work:
 - Name,
 - Address,
 - E-mail address,
 - Phone,
 - The home state where a license is held, and
 - NPN or home state license number.

Public Adjusters:

- The emergency adjuster provision does not include Public Adjusters. Public Adjusters must hold a Georgia license to enter the state and adjust claims.



JOHN F. KING
INSURANCE AND SAFETY FIRE COMMISSIONER
STATE OF GEORGIA