



Office of Commissioner of
Insurance and Safety Fire
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School Fire Drill Guidelines

2024-2025 School Year

Under the guidelines of Code Section 25-2-31 in the official Code of Georgia, the State Fire Marshal's Office is responsible for executing a statewide fire prevention education program in schools across the state and implementing fire drills.

According to Section 404.2 of the International Fire Code, educational facilities and buildings must have an approved Fire Safety and Evacuation Plan in place. Monthly fire evacuation drills involving all occupants are mandatory. Reports of these drills need to be electronically submitted to the Office of the Safety Fire Commissioner.

Mandatory Drills:

1. A fire drill is required within the first 10 days of the school year.
2. Another fire drill is mandatory within the first 30 days of the school year.
3. Monthly fire drills are essential when school is in session.
4. During February and November, fire drills can be replaced by severe weather or intruder alert drills.
5. In September, the fire drill can be replaced by an intruder alert drill. For further details, reach out to your GEMA Homeland Security Regional Contact. (Additional information provided).

2024-2025 School Year Emergency Drill Schedule

1. First 10 Days of school
 - Fire Drill
2. First 30 Days of school
 - 2nd Fire Drill
3. September
 - Intruder Alert Drill (Link to report provided by GEMA)
4. October
 - Fire Prevention Week October 6-12, 2024
 - Statewide Fire Drill on October 9 @ 10:00 AM
 - Statewide Makeup Fire Drill on October 16 @ 10:00 AM
5. November
 - Severe Weather Awareness
 - (Note: The National Weather Service releases the actual date only a month in advance. Therefore, we provide a tentative date to assist with preplanning for the year.)
 - Tentatively - Severe Weather Drill on November 6 @ 9:00 AM
 - Tentatively - Severe Weather Drill Makeup on November 13 @ 9:00 AM
6. December
 - Fire Drill
7. January
 - Fire Drill
8. February
 - Severe Weather Week
 - (Note: The National Weather Service releases the actual date only a month in advance. Therefore, we provide a tentative date to assist with preplanning for the year.)
 - Tentatively - Severe Weather Drill on February 5 @ 9:00 AM
 - Tentatively - Severe Weather Drill on February 12 @ 9:00 AM
9. March
 - Fire Drill
10. April
 - Fire Drill
11. May
 - Fire Drill

If you have summer school and students are in the building, remember to continue with fire drills.