HEALTH ENTITIES

COMPANY NAME: _____ **NAIC Company Code:** _____

Contact: _____ **Telephone:** _____

REQUIRED FILINGS IN THE STATE OF: _____ **Filings Made During the Year 2026**_____

(1) Checklist	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES* Domestic State	Domestic NAIC	Foreign State	(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
		I. NAIC FINANCIAL STATEMENTS						
	1	Annual Statement (8 ½"X14")	1	EO	XXX	3/1	NAIC	
	1.1	Printed Investment Schedule detail (Pages E01-E30)	1	EO	XXX	3/1	NAIC	
	2	Quarterly Financial Statement (8 ½" x 14")	1	EO	XXX	5/15, 8/15, 11/15	NAIC	
		II. NAIC SUPPLEMENTS						
	11	Accident & Health Policy Experience Exhibit	1	EO	XXX	4/1	NAIC	
	12	Actuarial Opinion	1	EO	XXX	3/1	Company	
	13	Life Supplemental Data due March 1	1	EO	XXX	3/1	NAIC	
	14	Life Supplemental Data due April 1	1	EO	XXX	4/1	NAIC	
	15	Life Supp Statement non-guaranteed elements – Exh 5, Int. #3	1	EO	XXX	3/1	Company	
	16	Life Supp Statement on par/non-par policies – Exh 5 Int. 1&2	1	EO	XXX	3/1	Company	
	17	Life, Health & Annuity Guaranty Association Assessable Premium Exhibit, Parts 1 and 2	1	EO	XXX	4/1	NAIC	
	18	Long-Term Care Experience Reporting Forms	1	EO	XXX	4/1	NAIC	
	19	Management Discussion & Analysis	1	EO		4/1	Company	
	20	Market Conduct Annual Statement Premium Exhibit for Year	XXX	EO	XXX	3/1	NAIC	L
	21	Medicare Part D Coverage Supplement	1	EO	XXX	3/1, 5/15, 8/15, 11/15	NAIC	
	22	Medicare Supplement Insurance Experience Exhibit	1	EO	XXX	3/1	NAIC	
	23	Risk-Based Capital Report	1	EO	XXX	3/1	NAIC	
	24	Schedule SIS	1	N/A	N/A	3/1	NAIC	
	25	Supplemental Compensation Exhibit	1	N/A	N/A	3/1	NAIC	
	26	Supplemental Health Care Exhibit (Parts 1 and 2)	1	EO	XXX	4/1	NAIC	
	27	Supplemental Investment Risk Interrogatories	1	EO	XXX	4/1	NAIC	
		III. ELECTRONIC FILING REQUIREMENTS						
	61	Annual Statement Electronic Filing	XXX	EO	XXX	3/1	NAIC	
	62	March .PDF Filing	XXX	EO	XXX	3/1	NAIC	
	63	Risk-Based Capital Electronic Filing	XXX	EO	N/A	3/1	NAIC	
	64	Risk-Based Capital .PDF Filing	XXX	EO	N/A	3/1	NAIC	
	65	Supplemental Electronic Filing	XXX	EO	XXX	4/1	NAIC	
	66	Supplemental .PDF Filing	XXX	EO	XXX	4/1	NAIC	
	67	Quarterly Statement Electronic Filing	XXX	EO	XXX	5/15, 8/15, 11/15	NAIC	
	68	Quarterly .PDF Filing	XXX	EO	XXX	5/15, 8/15, 11/15	NAIC	
	69	June .PDF Filing	XXX	EO	XXX	6/1	NAIC	
		IV. AUDIT/INTERNAL CONTROL RELATED REPORTS						
	81	Accountant's Letter of Qualifications	1	EO	N/A	6/1	Company	
	82	Audited Financial Reports	1	EO	XXX	6/1	Company	
	83	Audited Financial Reports Exemption Affidavit	1	N/A	N/A	12/31	Company	
	84	Communication of Internal Control Related Matters Noted in Audit	1	EO	N/A	8/1	Company	
	85	Independent CPA (change)	1	N/A	N/A		Company	
	86	Management's Report of Internal Control Over Financial Reporting	1	N/A	N/A	8/1	Company	
	87	Notification of Adverse Financial Condition	1	N/A	N/A		Company	

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	88	Relief from the five-year rotation requirement for lead audit partner	1	EO	N/A	3/1	Company	
	89	Relief from the one-year cooling off period for independent CPA	1	EO	N/A	3/1	Company	
	90	Relief from the Requirements for Audit Committees	1	EO	N/A	3/1	Company	
	91	Request for Exemption to File Management's Report of Internal Control Over Financial Reporting	1	N/A	N/A	8/1	Company	
		V. STATE-REQUIRED FILINGS						
	101	**Filings Checklist (with Column 1 completed)** Please note that this form is no longer a required filing submission. The annual renewal filing is an electronic-only experience completed in the GIMS Company Portal. All requirements are listed within the annual renewal filing.	XXX	XXX	XXX	3/1	Company	
	102	**Annual Statement (8 ½ "x 14")** Please upload the required document in PDF. format through the NAIC filing system only.	XXX	EO	XXX	3/1	Company	A
	103	**Signed Jurat** Required for domestic carriers only Please upload the jurat within the Annual Renewal filing under the **Application Document Section.**	EO	XXX	XXX	3/1	Company	A&M
	104	**State Filing Fees:** All 2026 Georgia Annual Insurance Company License Renewal invoices are made available and must be paid electronically via the GIMS Company Portal after the electronic data entry filing submission is complete. **Please note:** The invoice will only be available **after** the filing submission has been completed. ALL annual renewals submitted after March 31st will incur a $15.00 per day late fee and will be added to your annual renewal invoice. A $15.00 per day late fee will go into effect on April 1st of each filing year. **GIMS website link:** *(https://gims.oci.ga.gov/s/)*	EO	XXX	EO	3/1	Company	A-L

(1) Checklist	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES* Domestic State	Domestic NAIC	Foreign State	(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
	105	**Appointment of Attorney-in-Fact by Insurer (FKA GID-003-RS)** Please note that the GID-003-RS pdf/hardcopy filing is no longer used, as all submissions are now an electronic data entry experience through the GIMS Company Portal. The Business Address and the Home Address of the Registered Agent cannot be the same. **GIMS website link:** *(https://gims.oci.ga.gov/s/)* **Applicable for ALL insurance carriers licensed in the 2025 calendar year**. Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? **A "Yes"** response requires an electronic data submission, including the new Appointment of Attorney-in-Fact by Insurer. Each Registered Agent's Business and Home Address must be in the State of Georgia. *****If you answer Yes to update your Service of Process within your annual renewal application, please note that there is no need to submit a separate Service of Process application outside of the annual renewal application.** **B "No"** response indicates that the Appointment of Attorney-in-Fact by Insurer on file is current and correct.	EO	XXX	EO	3/1	Company	A-L
	106	**Application for Renewal of Certificate of Authority (FKA GID-010-RS)** Please note that the GID-010-RS PDF/hardcopy filing is no longer used, as all submissions are now an electronic data entry experience through the GIMS Company Portal. **GIMS website link:** *(https://gims.oci.ga.gov/s/)*	EO	XXX	EO	3/1	State	A-L
	107	**Insurance Company's Annual Statement (F/K/A GID-011-RS)** Please note: The GID-011-RS PDF/hardcopy is no longer in use. All submissions must now be inputted electronically through the GIMS Company Portal. The selected figures from the Insurance Company's Annual Statement must be entered directly into the text fields provided in the Annual Renewal section of the GIMS Company Portal. . **GIMS website link:** *(https://gims.oci.ga.gov/s/)* **State of Ga OCI website link:** (*https://oci.georgia.gov/regulatory-filings/company-licensing-renewals/renew-company-license*)	EO	XXX	EO	3/1	State	A-L

(1) Checklist	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES* Domestic State	Domestic NAIC	Foreign State	(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
	108	**GID-016-RS - Affidavit of Investment by Domiciliary Insurers** Please note that the GID-016-RS pdf/hardcopy is made available on the State of Georgia OCI website under Renew a Company License. Georgia Domestics, please download the PDF and upload it as part of your annual renewal filing in the GIMS Company Portal. **GIMS website link:** *(https://gims.oci.ga.gov/s/)* **State of Ga OCI website link:** (*https://oci.georgia.gov/regulatory-filings/company-licensing-renewals/renew-company-license*)	EO	XXX	XXX	3/1	State	A-L
	109	**Initial Statement of Beneficial Ownership of Equity Securities (FKA GID-018-RS)** **A "Yes"** response requires submission of the GID-018-RS. **B "No/NA**" response indicates that the GID-018-RS is not applicable or does not require an update. Please note that the GID-018-RS pdf/hardcopy filing is no longer used, as all submissions are now an electronic data entry experience through the GIMS Company Portal. **GIMS website link:** *(https://gims.oci.ga.gov/s/)*	EO	XXX	EO	3/1	State	A-L
	110	**Illegal Immigration Reform and Enforcement Act Citizen Affidavit (FKA GID-276-EN)** Applicable for all insurance carriers licensed in the 2026 calendar year. Please note that this is a two-part filing. **Part one** is the *Illegal Immigration Reform and Enforcement Act Citizen Affidavit* electronic data submission. **Part two** is the electronic submission of the front and back of the secure and verifiable identification document. This document cannot be redacted and must be provided each year, regardless of prior year submissions. Both items **must** be submitted through the **GIMS Company Portal** within the Annual Renewal to complete the filing. Please note that the GID-276-EN pdf/hardcopy filing is no longer used, as all submissions are now an electronic data entry experience through the GIMS Company Portal. **GIMS website link:** *(https://gims.oci.ga.gov/s/)*	EO	XXX	EO	3/1	State	A-L

(1) Checklist	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES* Domestic State	Domestic NAIC	Foreign State	(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
	111	**Certificate of Compliance** Please submit the Certificate of Deposit through the **GIMS Company Portal** as part of your **Annual Renewal filing** to complete the submission process. If your company is a **Georgia Domestic entity** requesting a copy of your **Certificate of Compliance**, please note that requests and payments must now be submitted through the **GIMS Company Portal**, under the **Georgia Required Filings** tab.	XXX	XXX	EO	3/1	State	A-L
	112	**Certificate of Deposit** Please submit the Certificate of Deposit through the **GIMS Company Portal** as part of your **Annual Renewal filing** to complete the submission process. If your company is a **Georgia Domestic entity** requesting a copy of your **Certificate of Deposit**, please note that requests and payments must now be submitted through the **GIMS Company Portal**, under the **Georgia Required Filings** tab.	XXX	XXX	EO	3/1	State	A-L
	113	**State Page for Georgia** Please upload the required document via the **GIMS Company Portal** by navigating to the **Supplemental Documents tab** and selecting the **Miscellaneous Documents** section.	EO	1	EO	3/1	Company	

(1) Checklist	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES* Domestic State	Domestic NAIC	Foreign State	(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
	114	**Officers and Directors** As part of the 2026 Annual Renewal Filing, a new State-Required section has been added for reporting Officers and Directors. All filers must provide a current list of Officers and Directors directly within the application using the text box entry provided. Please do not upload this information as a separate document. Important Notes: • Foreign insurers are not required to submit Biographical Affidavit forms or Background Checks as part of the renewal process. • Domestic insurers must: ➢ Complete the text box entry within the renewal application with updated Officer and Director information. ➢ Email Biographical Affidavits and Background Checks for any changes from previously filed individuals to regservices@oci.ga.gov. ➢ Please note, if there are **no** changes from previous Officer and Director change filings, you are not required to submit Biographical Affidavits forms or Background Checks to regservices@oci.ga.gov. The following information must be included for each Officer and Director: • Officer/Director Name • Effective Date • Address • Phone Number • Email Address • Job Title	EO	N/A	EO	3/1	State	A-L
	115	MCAS Filing	XXX	EO	XXX	4/30	NAIC	L
	116	Form B- Holding Company Registration Statement	1	XXX	XXX	4/30	Company	
	117	Form F-Enterprise Risk Report	1	XXX	XXX	4/30	Company	
	118	ORSA	1	XXX	XXX	4/30	Company	
	119	Group Capital Calculation	1	XXX	XXX	5/1	Company	
	120	Corporate Governance Annual Disclosure	1	XXX	XXX	6/1	Company	

***If XXX appears in this column, this state does not require this filing if a hard copy is filed with the state of domicile and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state—EO (electronic only filing).**

****If Form Source is NAIC, the form should be obtained from the appropriate vendor.**

*****For those states that have adopted the NAIC Corporate Governance Annual Disclosure Model Act, an annual disclosure is required of all insurers or insurance groups by June 1. The Corporate Governance Annual Disclosure is a state filing only and should not be submitted by the company to the NAIC. Note however, that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL:** http://www.naic.org/public_lead_state_report.htm.

******For those states that have adopted the NAIC updated Holding Company Model Act, a Form F filing is required annually by holding company groups. Consistent with the Form B filing requirements, the Form F is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state. For more information on lead states, see the following NAIC URL:** http://www.naic.org/public_lead_state_report.htm

*******For those states that have adopted the NAIC Risk Management and Own Risk and Solvency Assessment Model Act, a summary report is required annually by insurers and insurance groups above a specified premium threshold. The ORSA Summary Report is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL:** http://www.naic.org/public_lead_state_report.htm

		NOTES AND INSTRUCTIONS	
	A	Filings Contact Person(s):	**Annual Renewal of Certificate of Authority:** **Keyatta Kelly** **Phone:** 404-463-2104 **Email**: kkelly@oci.ga.gov & regservices@oci.ga.gov **Filing Type:** Renewal of COA, Insurance Company's Annual Statement, Service of Process, GID-016-RS, Initial Statement of Beneficial of Equity Securities, Illegal Immigration Reform and Enforcement Act Citizen Affidavit Form, Certificate of Compliance, Certificate of Deposit, Signed Jurat **Property & Casualty: Ga Required Filings:** **Patricia Coppel** **Phone:** 404-656-2413 **Email**: PCoppel@oci.ga.gov **Filing Type:** *Form A, Form A Exemption, Form B&C, Form B Exemption, Form B Amendment, Form D, Quarterly Filings, Annual Statement* **(8 ½ "x 14")** *(NAIC)* **Life & Health: Ga Required Filings:** **Catherine Dill** **Phone**:404-651-6828 **Email:** Cdill@oci.ga.gov *Form A, Form A Exemption, Form B&C, Form B Exemption, Form B Amendment, Form D, Quarterly Filings, Annual Statement* **(8 ½ "x 14")** *(NAIC)* **Workers Compensation, Captives, RPG & RRG** **Gazette Cotton** **Phone:** (404) 651-6950 **Email:** Gcotton@oci.ga.gov **Official copies of Certificate of Compliance, Certificate of Deposit, and Certificate of Valuation (Ga Domestics):** Copies of the Certificate of Compliance, Certificate of Deposit, and Certificate of Valuation are now requested and paid for through GIMS Company Portal under the Ga Required Filings Tab.

			LaRhonda Wyatt **Phone:** 404-657-8437 **Email:** LWyatt@oci.ga.gov
	B	Renewal Submissions:	Annual Renewal is submitted electronically through the **GIMS Company Portal**. Hardcopy filing submissions are **no longer** accepted. Please see section D for instructions on setting up a GIMS Company Portal account if you have not already done so. Only one registration is required per company. If you do not have access to the GIMS Company Portal, contact your current portal Administrator. ○ **GIMS website link:** *(https://gims.oci.ga.gov/s/)* ○ **GIMS Customer Technical Support:** *1-800-404-4467*
	C	Filing Fees:	The Annual Renewal filing fee is $700.00 plus a $5.00 processing fee. The filing fee is paid electronically through the **GIMS Company Portal** on the last page of the annual renewal application. Hardcopy checks are no longer accepted. Payments are made on the GIMS Company Portal by *Credit Card* or *E-Check*. If payment is submitted by E-*Check* and you have ACH fraud protection on your bank account, please add our ACH Company ID before payment submission to avoid returned payments from your bank". Our ACH Company ID is listed below. ▪ **ACH Company ID Name:** *IFO – License.* ▪ **ACH Company ID Number:** *D582002001* If you submit a change in Service of Process as part of your annual renewal, the payment

			and processing fee will be added to your annual renewal invoice. ○ **GIMS website link:** *(https://gims.oci.ga.gov/s/)* ○ **GIMS Customer Technical Support:** *1-800-404-4467*
	D	Creating a **GIMS Company Portal** Account: (All insurance carriers licensed in the State of Georgia are required to set up and maintain a portal account.	The information below will guide you through setting up a dedicated Portal Account Administrator in the **GIMS Company Portal** if you have not already done so**.** Each Company Portal can have *2 Administrators and up to 10 users.* Only Administrators will have full access to the portal and can add or delete another Administrator or User. Please Register for access to the GIMS Company Portal at **(https://gims.oci.ga.gov/s/)** if your company is not already registered. Only one registration is required/allowed. Start by clicking on the Company Portal Tab located on the top right of the screen. ***Please note, the login for the old company portal will **NOT** work for the new **GIMS Company Portal**. After clicking on the Company Portal tab, you will be redirected to the login page. Click on Register. An **Authorization Letter** is required to be submitted before you can have access to the

			Company Portal. The Authorization Letter **must** include the following: • The Authorization Letter must be on Company Letterhead. • Signed by the President, Vice President, or Officer of the Company **only.** • The NAIC # and License # of the Company must be included along with the Name of the registering Company. • First and Last Name of the Administrator must be listed along with the telephone number and email address, work address and job title.
	E	Accessing the Annual Renewal Packages:	Please access the Annual Renewal electronic application on the **GIMS Company Portal website link**: *(https://gims.oci.ga.gov/s/)* Click on the **Company Portal** tab at the top of the screen to be redirected to the Company Portal Login page. Next, enter your login credentials. If you forgot your password, click forgot password to receive a password reset email. Once you are logged in, select the company you would like to renew. After selecting a company, you will be redirected to the **Home Page** of your company, where you can click on the **Renewal Tab**, located on the left side of the screen. Please be advised that if you do not see the Renewal tab, the window for annual renewal has not opened or has expired. The renewal window will open on January 1st of each filing year.

			After you select the Renewal Tab, you may start your annual renewal. As a special note, the previous year's annual renewal GID documents are no longer required as part of your submission. The application process is now done via electronic data entry. Once you start the application, you will have the capability to save the application as a draft and come back to it. Once you complete the annual renewal, click on the attestation box and provide an electronic signature. You will then be redirected to the payment page to process the filing fee payment. Once your payment and application are submitted, you will receive an email with the receipt and an application review summary. Please allow 3-5 business days for payment processing. Please be sure to check your email inbox and spam/junk folder to ensure you receive all notifications from our department.
	F	Late Filings:	**ALL** annual renewals submitted after March 31st will incur a **$15.00 per day late fee** and will be added to your annual renewal invoice. A **$15.00 per day late fee** will go into effect on **April 1st** of each filing year.
	G	Delivery Instructions: Domestic Insurers:	Please note that Georgia is an in-house. state. Annual Renewal documentation is filed electronically and must be submitted on or before March 1, 2025, through the **GIMS Company Portal.** Annual renewal documents should no longer be mailed via hard-copy submission. If the due date falls on a weekend or a day that the Georgia Department of Insurance is

			closed, the annual renewal electronic submission is still due by March 1st.
	H	Delivery Instructions: Foreign Carriers:	Please note that Georgia is an in-house. state. Annual Renewal documentation is filed electronically and must be submitted on or before March 1, 2025, through the **GIMS Company Portal.** Annual renewal documents should no longer be mailed via hard-copy submission. If the due date falls on a weekend or a day that the Georgia Department of Insurance is closed, the annual renewal electronic submission is still due by March 1st.
	I	Signature/ Notarization / Certification:	Both domestic and foreign insurers are required to file Annual Renewals electronically through the **GIMS Company Portal.** Electronic signatures are now allowed, along with the required Attestation response. Wet Signatures, Notarizations, and Certifications are now only required for the submission of your Certificate of Deposit and Certificate of Compliance and must be issued by your domiciled state. Document notarization is no longer required due to the filing submission being completely electronic.
	J	Company Contacts:	Companies are required to update their company contacts each year during annual renewal and within 30 days of company role changes. The contact tab is also made available throughout the year for added convenience. To update contacts, please log in to the GIMS Company Portal and click the contacts tab to update your company contacts.

			GIMS Company Portal website link: *(https://gims.oci.ga.gov/s/)*
	K	Exceptions to normal filings: (Please note that the processing fee and documentation for these filings are submitted electronically via the **NAIC SERFF system}:**	Please note: This filing method and fee payment method is a change from prior years when paper filings were requested with this set of annual renewal instructions. All Life/Health writing Companies, if applicable because of activity in these Georgia product markets, a Listing of Exempt filings, per Rule 120-2-25-.04 and/or the Small Group Pooling Certification, per Rule 120-2- 10.12(9} or Life /Annuity Advertising Annual Certification, per Rule 120-2-11.11(2) or Accident and Sickness Advertising Annual Certification, per Rule 120-2-12-.19(3} should be submitted via the NAIC SERFF system as T0l: "Other" and Description "Annual Exempt Forms Listing" or "Small Group Pooling and Rating Annual Certification" or "Annual Advertising Certification", respectively, as applicable. A $25.00 filing fee for each of these respective forms, paid by EFT within SERFF is required, as is normal with all other policy forms related filings. If you are not familiar with SERFF filing and/or EFT fees payment issues, please seek appropriate guidance from your corporate compliance or policy forms filing internal personnel.
	L	Filings new, discontinued, or modified materially since last year:	All 2026 Georgia Annual Company License Renewal Invoices must be paid via the **GIMS Company Portal** after the annual renewal application is processed electronically. All 2026 Georgia Annual Renewals must be submitted electronically through the **GIMS**

			Company Portal under the **Renewals Tab** only. **GIMS Company Portal** *(https://gims.oci.ga.gov/s/)* Electronic signatures are now accepted for both domestic and foreign carriers, along with Attestation. **Officers and Directors** As part of the 2026 Annual Renewal Filing, a new State-Required section has been added for reporting Officers and Directors. All filers must provide a current list of Officers and Directors directly within the application using the text box entry provided. Please do not upload this information as a separate document outside of the annual renewal application. **Important Notes:** • **Foreign insurers** are not required to submit biographical affidavit forms or background checks as part of the renewal process. • **Domestic insurers** must: ➢ Complete the text box entry within the renewal application with updated Officer and Director information. ➢ Email biographical affidavits and background checks for any changes from previously filed individuals to regservices@oci.ga.gov. ➢ Please note, if there are no changes from previous Officer and Director change filings, you do not need to submit Biographical

			Affidavits forms or background checks to regservices@oci.ga.gov. **The following information must be included for each Officer and Director:** • Officer/Director Name • Effective Date • Address • Phone Number • Email Address • Job Title **<u>Georgia Required Filings</u>** Georgia Required Filings is a new filing tab added to the GIMS Company Portal. The following filings should now be submitted and paid through the Georgia Required Filings tab: • Form A • Form A Exemption • Form B & C • Form B Exemption • Form B Amendment • Form D • Request for Copy of Certificate of Compliance • Request for Copy of Certificate of Deposit • Request for Copy of Certificate of Valuation • Assumption Reinsurance Agreement • Informational Filing • Modification of Operations (HMO) • Provider Agreement • Reinsurance Agreement • Ordinary Dividend Notification • Surplus Note/Surplus Note Payments • All Other Documents The **Market Conduct Annual Statement ("MCAS"}** is a mandatory filing that collects

			data on a state-specific, industry-wide basis. MCAS data is collected for various lines of business. The NAIC and participating states use this data to determine if there are market conduct problems at a company, in the state, or the industry. Insurers must submit accurate data on time. *MCAS, the due dates for Health, Other Health, and Short-Term Limited Duration (STLD) are 5/31 all other lines of business are due 4/30. All MCAS forms are electronic and provided by the NAIC.* Please contact marketconduct@oci.ga.gov with any additional questions. The **MCAS** filings only need to be submitted electronically to the NAIC. **MCAS website:** https://content.naic.org/mcas-2024.htm **CPA/ Auditor Awareness Letter** The CPA/ Auditor Awareness Letter is no longer a filing requirement.
	M	Signed Jurat:	Required for domestic carriers only (upload within the annual renewal filing under the **Application Document Section.**
	N	Bar Codes (State or NAIC):	N/A
	O	Georgia Fire Losses Quarterly Filing	Quarterly Fire Loss filings are no longer submitted through the Historical Georgia Portal and should not be submitted in the GIMS Company Portal. Please direct all quarterly loss inquiries and filing submissions to Amanda Jones in Safety Fire. **Amanda Jones** AJones@oci.ga.gov

General Instructions
For Companies to Use Checklist

Please Note: **This state's instructions for companies to file with the NAIC are included in this Checklist. The NAIC will not be sending their own checklist this year.**

Electronic Filing is intended to be filing(s) submitted to the NAIC via the NAIC Internet Filing Site which eliminates the need for a company to submit diskettes or CD-ROM to the NAIC. Companies are not required to file hard copy filings with the NAIC.

Column (1) Checklist

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an "x" in this column when submitting information to the state.

Column (2) Line #

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) Required Filings

Name of item or form to be filed.

The ***Annual Statement Electronic Filing*** includes the annual statement data and all supplements due March 1, per the *Annual Statement Instructions.* This includes all detail investment schedules and other supplements for which the *Annual Statement Instructions* exempt printed detail.

The ***March.PDF Filing*** is the .pdf file for annual statement data, detail for investment schedules and supplements due March 1.

The ***Risk-Based Capital Electronic Filing*** includes all risk-based capital data.

The ***Risk-Based Capital.PDF Filing*** is the .pdf file for risk-based capital data.

The ***Supplemental Electronic Filing*** includes all supplements due April 1, per the *Annual Statement Instructions.*

The ***Supplemental.PDF Filing*** is the .pdf file for all supplemental schedules and exhibits due April 1.

The ***Quarterly Electronic Filing*** includes the complete quarterly filing and the PDF files for all quarterly data.

The ***Quarterly.PDF Filing*** is the .pdf file for quarterly statement data.

The ***June.PDF Filing*** is the .pdf file for the Audited Financial Statements and Accountants Letter of Qualifications.

Column (4) Number of Copies

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (EX) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX) Task Force. XXX appears in the "Number of Copies" "Foreign" column for the appropriate schedules and exhibits. **Some states have chosen to waive printed quarterly and annual statements from their foreign insurers and have chosen to rely upon the NAIC database for these filings. This waiver could include supplemental annual statement filings. The XXX in this column might signify that the state has waived the paper filing of the annual statement and all supplements.**

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Column (5) Due Date

Indicates the date on which the company must file the form.

Column (6) Form Source

This column contains one of three words: "NAIC," "State," or "Company," If this column contains "NAIC," the company must obtain the forms from the appropriate vendor. If this column contains "State," the state will provide the forms with the filing instructions (generally, on the state web site). If this column contains "Company," the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*.

Column (7) Applicable Notes

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.

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