



Importing Files to Georgia Image Trend Elite Reporting System

Navigation: System / Agency Name > Data Exchange > NFRIS 5.0 > Import File

1. From the Data Exchange menu, click **Data Exchange**.
2. Click **Import File**.
3. Select the **Import Type as NFRIS 5.0** if you see a drop down. Otherwise continue to the next step.

Import File ✕

Select the import type and a file to upload.
Click OK to begin importing your file.

! **Import Type** ▾

! **File** No file chosen

NOTE: If you do not see a drop down, that means you only have permissions to import one import type, if you do not see data exchange menu be sure to contact your department administrator to provide you with Fire Services Administrator permission.

4. Select **Choose File**.
5. Navigate to the file, select it and click **Open**.
The **Import** Details page opens, and the validation of the **import** begins.

Import Details ← Back More ▾

NEMESIS EMS (3.4.0)

Started Validation Validation has not yet started Not Yet Importing Import has not yet started In Progress

Incident No Results Found ← →

Agency Name	Incident #	Response #	Status	Date/Time	Messages
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File Validation No Results Found ← →

Step Type	Status	File Name	Is National	Date/Time	Messages
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Messages No Results Found ← →

Type	Message	Error	Date/Time
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