



July 8, 2021

**RE: *School Fire Drills for the 2021-2022 School Year***

To our Education Partners,

As cases of Covid-19 continue to decline and more and more Georgians continue to get vaccinated, the Office of Commissioner of Insurance and Safety Fire will be lifting all temporary guidelines that were put into place for conducting school fire drills during the height of the pandemic.

All drills will need to be conducted based upon the provisions and charge of code section 25-2-31 of the official code of Georgia. Please find all guidelines listed below.

**School Fire Drill Guidelines**

Based upon the provisions and charge of Code Section 25-2-31 of the official Code of Georgia, the State Fire Marshal's Office is charged with the responsibility to carry on a statewide program of fire prevention education in the schools of this state and to establish fire drills therein.

International Fire Code under Section 404.2 requires an approved Fire Safety and Evacuation Plan that shall be prepared and maintained for educational occupancies and buildings. Fire evacuation drills must be conducted monthly with all occupants participating. Reporting of all drills must be submitted electronically to the Office of Commissioner of Insurance and Safety Fire.

***Drills Required:***

1. Within the first 10 days of school a fire drill must be completed
2. Within the first 30 days of school a second fire drill must be completed.
3. A fire drill must be completed every month that the school is in session.
4. During the months of February and November, fire drills can be substituted for a severe weather drill or a lockdown drill.
5. All drills must be reported on the online state portal: <https://oci.georgia.gov/safety-fire-reporting-education/school-reports>

If you have any questions or concerns, please contact our Fire and Life Safety Educator Amanda Jones at [ajones@oci.ga.gov](mailto:ajones@oci.ga.gov) or (470) 725-5722.

Sincerely,

A handwritten signature in black ink, appearing to be 'MR' followed by a long horizontal line.

Mark Revenew  
Deputy Commissioner, Safety Fire  
Office of Insurance and Safety Fire Commissioner John F. King