Attaching Documents to a license application or renewal/reinstatement

Attaching documents to an application or renewal on www.sircon.com/Georgia:

1. If you submitted the application/renewal via a Sircon for Individuals or Sircon for Agencies account, first log into that account.

Georgia Office of Insurance and Sc	ifety Fire Commissioner	John F. King Commissioner
Welcome to the Georgia Producer a	nd Agency Portal	Return to Georgia Homepage
Consumers Lookup a license: Use the License Inquiry Service to verify indi	vidual, agency, and company licenses.	
Licensees		
Apply for a License Check the Status of an Application	Renew or Reinstate a License Check the Status of a Renewal/Reinstatement	Change an Individual Address or Email Address
Print a License Request a Letter of Certification	Lookup Education Courses or Transcript	Lookup License Number / NPN Check Producer Status with a State
Maintain Agency Associations Change Agency Address Change Agency Email Address		
Create your Sircon account		1
Individuals	Agencies	
Sircon is the easiest way to manage your perso Apply for and renew your licenses in all i Sign to Aready have an individual account? Bign in	Leon (14) - Anno 14 - Anno	Learn More > emanagement that helps you ensure, hat your agency and agents are authorized to sel Sign up Aready have an agency account? Sign in

2. Select the 'Check the Status of an Application' or 'Check the Status of a Renewal/Reinstatement' link. (These links also come up after logging into a Sircon for Individuals or Sircon for Agencies account.)





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- 3. Enter the Confirmation ID, EIN/SSN, and Producer Type, and click the Submit button.
 - a. If you do not know the Confirmation ID, check for the email received from Vertafore (Sircon) after submitting the application.
 - b. It is also at the top of the application if a printed copy was kept.

If your application or renewal was place see the results on this page, please l	d while using your company's website you will not be able to on into your account or contact your licensing department.
Search By	Confirmation ID O Date
Confirmation ID	* Required
EIN/SSN	* Required
Producer Type	* Required
agree to use any information viewed or printed i the So	ncluding, but not limited to, social security numbers only in compliance w cial Security Privacy Act of 1974.
	Submit Cancel

4. Click on the paper clip icon in the Action column (on the right-hand side)

No of Records: 1			11-02-2020 09:33 AM C ST
			Ø = Attach Supporting Documents
Submit Date Pro 10-29-	cipal Agency - Resident Appli License ducer EIN/SSN Number	Cation Effective Status Date Under State	Expiration Transmission NIPR Submission Date Method Trans ID Method Action Simon Direct Colling Entry
2020 R 11	esult Rovd Date Qualification Ty -20-2020 Principal Agency -20-2020 Prn Agy - Acciden	Review pe Result - Life Under State Review t&Sickness Under State Review	Description
			Attach Supporting Documents
			License Applications You may attach files to the license applications below.
. Confirm that the license application found is the correct.		e application	State License Number License Type Date Submitted Status GA Principal Agency - Resident 10-29-2020 Submitted Attachments Status Status Submitted
			 Use the fields below to locate and describe documents to attach to your license application requests. Clearly identify why you are attaching the document in the Document Description field. Note that the attachments you provide will only be sent to the specific states listed above. Please see the FAQs below for more information.
Click on	Choose File an	d select the	Select a Document Document Description
document from your computer to			Attach
upload	-	-	Frequently Asked Questions
a.	Click on Atto	ach	How do I know what documents to attach for each state? What if I don't have the documentsion right now, or I don't have an electronic copy? Are my documents secure when I attach them? What if I do not see my license listed above?
b.	Click on Sub	mit	Cancel) Submit Home News State Information NAIC Information Privacy Terms of Use Help FAQ

