



**Office of Commissioner of  
Insurance and Safety Fire**  
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**JOHN F. KING**  
*Commissioner of Insurance  
and Safety Fire*

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**December 14, 2020**

**Changes to Georgia Company License Renewal Payment Process**

In early January, the annual Company License Renewal invoices will be emailed to each insurer. Below you will find instructions regarding the new process for payment of the invoice:

**Payment Process for 2021**

**All 2021 Georgia Annual Company License Renewal Invoices** should be paid via Sircon's electronic payment portal ([www.sircon.com](http://www.sircon.com)). This process enhances efficiency, reduces costs and improves customer service with the Department. You will be able to submit payment for all Company License Renewal invoices for your company in a single transaction through this service without having to pay each invoice separately. To use this service, you must be a Sircon account holder.

If you do not have a Sircon account, go to [www.sircon.com/products/carriers/signup/](http://www.sircon.com/products/carriers/signup/) and follow the instructions to establish your Sircon account. If you already have a Sircon account, no action is required by you. Once your invoice is received, access to the State Invoice Payment Service for the Georgia Company License Renewals will be available.

Payments will be made through an Automated Clearing House (ACH) process using Vertafore's Sircon Solution. Payments can be made with checking, savings or corporate checking accounts. To submit these payments, the account must be authorized to accept ACH transactions.

Please note that Vertafore has a new ACH payment processor. We recommend notifying your bank **immediately** with the following information:

1. Sircon's ACH ID is: 1841393599
2. Payment Processor: ePayPolicy

NOTE: Once your Sircon account is set up and your bank is notified of the above information, no additional set up is needed. If you have any questions regarding your Sircon account or this new payment service, please contact Sircon directly, [sirconsupport@vertafore.com](mailto:sirconsupport@vertafore.com) or (877) 876-4430.

**Questions**

Any questions concerning the Company License Renewal Invoice process may be sent to Bruce Williamson by phone at 404-657-9205 or by email at [bwilliamson@oci.ga.gov](mailto:bwilliamson@oci.ga.gov). Questions concerning the Sircon State Invoice Payment service may be sent to Vertafore by phone at 877-876-4430 or by email at [sirconsupport@vertafore.com](mailto:sirconsupport@vertafore.com).