HEALTH ENTITIES

COMPANY NAME: ______NAIC Company Code: _____

Contact:

Telephone: _____

REQUIRED FILINGS IN THE STATE OF:

REQUIRED FILINGS IN THE STATE OF:			Filings Made During the Year 2025					
(1)	(3)		(4) NUMBER OF COPIES*			(5)	(6)	(7) APPLICABLE
Checklist	Line #	REQUIRED FILINGS FOR THE ABOVE STATE		nestic	Foreign	DUE	FORM SOURCE**	NOTES
			State	NAIC	State	DATE		
		I. NAIC FINANCIAL STATEMENTS						1
	1	Annual Statement (8 ½"X14")	1	EO	XXX	3/1	NAIC	
	1.1	Printed Investment Schedule detail (Pages E01- E29)	1	EO	vvv	2/1	NAIC	
	2	Quarterly Financial Statement (8 ½" x 14")	1	EU	XXX	3/1 5/15,	NAIC	+
	2	Quarterly Financial Statement (8 ⁷ ² x 14)				3/13, 8/15,		
			1	EO	XXX	11/15	NAIC	
			1	10	inni	11/10	Turic	
		II. NAIC SUPPLEMENTS			•			•
	11	Accident & Health Policy Experience Exhibit	1	EO	XXX	4/1	NAIC	
	12	Actuarial Opinion	1	EO	XXX	3/1	COMPANY	
	13	Life Supplemental Data due March 1	1	EO	XXX	3/1	NAIC	
	14	Life Supplemental Data due April 1	1	EO	XXX	4/1	NAIC	
	15	Life Supp Statement non-guaranteed elements -			XXX			
		Exh 5, Int. #3	1	EO		3/1	COMPANY	
	16	Life Supp Statement on par/non-par policies - Exh			XXX			
		5 Int. 1&2	1	EO		3/1	COMPANY	
	17	Life, Health & Annuity Guaranty Association	1					
		Assessable Premium Exhibit, Parts 1 and 2		EO	XXX	4/1	NAIC	
	18	Long-Term Care Experience Reporting Forms	1	EO	XXX	4/1	NAIC	
	19	Management Discussion & Analysis	1	EO		4/1	COMPANY	
	20	Market Conduct Annual Statement Premium						
		Exhibit for Year	XXX	EO	XXX	3/1	NAIC	М
	21	Medicare Part D Coverage Supplement				3/1,		
						5/15,		
			1	EO	XXX	8/15, 11/15	NAIC	
	22	Medicare Supplement Insurance Experience	1	LO	ΛΛΛ	11/13	NAIC	
	22	Exhibit	1	EO	XXX	3/1	NAIC	
	23	Risk-Based Capital Report	1	EO	XXX	3/1	NAIC	
	24	Schedule SIS	1	N/A	N/A	3/1	NAIC	
	25	Supplemental Compensation Exhibit	1	N/A	N/A	3/1	NAIC	
	26	Supplemental Health Care Exhibit (Parts 1 and 2)	1	EO	XXX	4/1	NAIC	
	27	Supplemental Investment Risk Interrogatories	1	EO	XXX	4/1	NAIC	
						., -		
		III. ELECTRONIC FILING				1		
		REQUIREMENTS						
	61	Annual Statement Electronic Filing	XXX	EO	XXX	3/1	NAIC	
	62	March .PDF Filing	XXX	EO	XXX	3/1	NAIC	
	63	Risk-Based Capital Electronic Filing	XXX	EO	N/A	3/1	NAIC	
	64	Risk-Based Capital .PDF Filing	XXX	EO	N/A	3/1	NAIC	
	65	Supplemental Electronic Filing	XXX	EO	XXX	4/1	NAIC	
	66	Supplemental .PDF Filing	XXX	EO	XXX	4/1	NAIC	
	67	Quarterly Statement Electronic Filing				5/15,		
						8/15,		
			XXX	EO	XXX	11/15	NAIC	
	68	Quarterly .PDF Filing				5/15,		
						8/15,		
			XXX	EO	XXX	11/15	NAIC	
	69	June .PDF Filing	XXX	EO	XXX	6/1	NAIC	
						L	I	
		IV. AUDIT/INTERNAL CONTROL						
		RELATED REPORTS		50	27/4	<i>c</i> //	GOLDANY	1
	81	Accountants Letter of Qualifications	1	EO	N/A	6/1	COMPANY	-
	82	Audited Financial Reports	1	EO	XXX	6/1	COMPANY	
	83	Audited Financial Reports Exemption Affidavit	1	N/A	N/A	12/31	COMPANY	
	84	Communication of Internal Control-Related	1	БО	NT / A	0 /1	COMPANY	
		Matters Noted in Audit	1	EO	N/A	8/1	COMPANY	

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Checklist	Line #	REQUIRED FILINGS FOR THE ABOVE STATE	Don State	nestic NAIC	Foreign State	DUE DATE	SOURCE**	NOTES
	85	Independent CPA (change)	State	NAIC	State	5 Days		
	05	independent er A (enange)				from		
			1	N/A	N/A	event	COMPANY	
	86	Management's Report of Internal Control Over						
		Financial Reporting	1	N/A	N/A	8/1	COMPANY	
	87	Notification of Adverse Financial Condition	1	N/A	N/A		COMPANY	
	88	Relief from the five-year rotation requirement for						
		lead audit partner	1	EO	N/A	3/1	COMPANY	
	89	Relief from the one-year cooling-off period for		FO		2/1	COMPANY	
	90	independent CPA Relief from the Requirements for Audit	1	EO	N/A	3/1	COMPANY	
	90	Committees	1	EO	N/A	3/1	COMPANY	
	91	Request for Exemption to File Management's	1	LO	11/24	5/1	COMPANY	
	71	Report of Internal Control Over Financial						
		Reporting	1	N/A	N/A	8/1	COMPANY	
		V. STATE REQUIRED FILINGS						
	101	Filings Checklist (with Column 1 completed)						
			EO	XXX	EO	3/1	STATE	A-M
	102	Annual Statement (8 1/2 "x 14")						
			EO	XXX	XXX	3/1	COMPANY	А
	103	Signed Jurat						
	4.0.1		EO	XXX	XXX	3/1	COMPANY	A&N
	104	State Filing Fees: All 2025 Georgia Annual						
		Insurance Company License Renewal invoices are						
		made available and must be paid <u>electronically</u> via the GIMS Company Portal after the electronic data						
		entry filing submission is complete.						
		entry ming submission is complete.						
		GIMS website link: (https://gims.oci.ga.gov/s/)						
			EO	XXX	EO	3/1	COMPANY	A-M
	105	Appointment of Attorney-in-Fact by Insurer						
		(FKA GID-003-RS)						
		Please note that the GID-003-RS pdf/hardcopy						
		filing is no longer used as all submissions are now						
		an electronic data entry experience through						
		the GIMS Company Portal.						
		The Business Address and the Home Address of						
		the Registered Agent cannot be the same.						
		GIMS website link: (https://gims.oci.ga.gov/s/)						
		Applicable for ALL incurrencei li l						
		Applicable for ALL insurance carriers licensed		1				
		in the 2025 calendar year						1
		in the 2025 calendar year.						
		Has there been a change to the individual						
		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the						
		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data						
		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year?A "Yes" response requires an electronic data submission including the new Appointment of						
		 Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data submission including the new Appointment of Attorney-in-Fact by Insurer. Each Registered 						
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		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data submission including the new Appointment of Attorney-in-Fact by Insurer. Each Registered Agent's Business and Home Address must be in the State of Georgia. ***If you answer Yes to update your Service of						
		 Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data submission including the new Appointment of Attorney-in-Fact by Insurer. Each Registered Agent's Business and Home Address must be in the State of Georgia. ***If you answer Yes to update your Service of Process within your annual renewal application, 						
		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data submission including the new Appointment of Attorney-in-Fact by Insurer. Each Registered Agent's Business and Home Address must be in the State of Georgia. ***If you answer Yes to update your Service of Process within your annual renewal application, please note that there is no need to submit a						
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		Has there been a change to the individual (Attorney-in-Fact by Insurer) listed from the previous year? A "Yes" response requires an electronic data submission including the new Appointment of Attorney-in-Fact by Insurer. Each Registered Agent's Business and Home Address must be in the State of Georgia. ***If you answer Yes to update your Service of Process within your annual renewal application, please note that there is no need to submit a separate Service of Process application outside						

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Checklist	Line #	DEQUIDED EILINGS FOR THE ADOVE STATE		IBER OF COPI	-	DUE	FORM SOURCE**	APPLICABLE NOTES
Checklist	Line #	REQUIRED FILINGS FOR THE ABOVE STATE	State	NAIC	Foreign State	DUE	SOURCE	NOTES
	106	Application for Renewal of Certificate of Authority (FKA GID-010-RS)	State	WAIC	State	DAIL		
		Please note that the <u>GID-010-RS</u> pdf/hardcopy filing is no longer used as all submissions are now an electronic data entry experience through the GIMS Company Portal.						
		GIMS website link: (https://gims.oci.ga.gov/s/)	EO	XXX	EO	3/1	STATE	A-M
	107	Insurance Company's Annual Statement of Publication (GID-011-RS and Affidavit of Publication)						
		This is a <u>two-part</u> filing. Part-one is the Insurance Company's Annual Statement of Publication. Part two is the Affidavit of Publication.						
		The Affidavit of Publication is received from a publishing company after the Insurance Company's Annual Statement of Publication (GID-011-RS) is published in the local newspaper. The Affidavit of Publication <u>provides proof</u> of the annual statement being <u>published in a newspaper</u> located in the State of Georgia.						
		Please note that the <u>GID-011-RS</u> pdf/hardcopy is no longer used, as all submissions are now an electronic data entry experience through the GIMS Company Portal. The GID-011-RS form will still be made available on our website to submit to a State of Georgia Newspaper Publishing Company.						
		GIMS website link: (https://gims.oci.ga.gov/s/)						
		State of Ga OCI website link: (https://oci.georgia.gov/regulatory- filings/company-licensing-renewals/renew- company-license)					STATE/COMP	
		<u>company-acense</u>)	EO	XXX	EO	3/1	ANY	A-M

(1)	(2)	(3)		(4)	F @*	(5)	(6)	(7)
Checklist	Line #	REQUIRED FILINGS FOR THE ABOVE STATE	Dom	BER OF COPI	ES* Foreign	DUE	FORM SOURCE**	APPLICABLE NOTES
cheeninst	Line #		State	NAIC	State	DATE	Source	110125
	108	GID-016-RS - Affidavit of Investment by Domiciliary Insurers Please note that the <u>GID-016-RS</u> pdf/hardcopy is made available on the State of Georgia OCI website under Renew a Company License. Georgia Domestics, please download the pdf. and upload it as part of your annual renewal filing in the GIMS Company Portal. GIMS website link: (https://gims.oci.ga.gov/s/) State of Ga OCI website link: (https://oci.georgia.gov/regulatory- filings/company-licensing-renewals/renew-	State	NAIC	State	DATE		
		<u>company-license</u>)						
	109	Initial Statement of Beneficial of Equity Securities (FKA GID-018-RS) A "Yes" response requires submission of the GID-018-RS. B "No/NA" response indicates that the GID-018-RS is not applicable or does not require an update. Please note that the <u>GID-018-RS</u> pdf/hardcopy filing is no longer used as all submissions are now an electronic data entry experience through the GIMS Company Portal.	EO	XXX		3/1	STATE	A-M
		GIMS website link: (https://gims.oci.ga.gov/s/)	EO	XXX	EO	3/1	STATE	A-M

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Checklist	Line #	REQUIRED FILINGS FOR THE ABOVE STATE		Domestic Foreign		DUE		NOTES
checklist	Entre "	REQUIRED FIELINGS FOR THE THE OF ESTIME	State	NAIC	State	DATE	BOOKEL	HOTES
	110	Illegal Immigration Reform and Enforcement Act Citizen Affidavit Form. (FKA GID-276-EN) Applicable for all insurance carriers licensed in the 2025 calendar year. Please note that this is a two-part filing. Part one is the lllegal Immigration Reform and Enforcement Act Citizen Affidavit electronic data submission. Part two is the electronic submission of the front and back of the secure and verifiable identification document. Both items <u>mus</u> t be submitted through the GIMS Company Portal to complete the filing.						
		Please note that the <u>GID-276-EN</u> pdf/hardcopy filing is no longer used as all submissions are now an electronic data entry experience through the GIMS Company Portal. GIMS website link: (<i>https://gims.oci.ga.gov/s/</i>)	ЕО	XXX	ЕО	3/1	STATE	A-M
			LO	mm	LO	5/1	SIMIL	71 101
	111	Certificate of Compliance	XXX	XXX	EO	3/1	STATE	A-M
	112	Certificate of Deposit	XXX	XXX	EO	3/1	STATE	A-M
	113	State Page for Georgia	EO	1	EO	3/1	COMPANY	
	114	MCAS Filing	XXX	EO	XXX	5/31	NAIC	М
	115	Form B- Holding Company Registration Statement	1	XXX	XXX	4/30	COMPANY	
	116	Form F-Enterprise Risk Report	1	XXX	XXX	4/30	COMPANY	
	117	ORSA	1	XXX	XXX	4/30	COMPANY	
	118	Group Capital Calculation	1	XXX	XXX	5/1	COMPANY	+
<u> </u>	119	Corporate Governance Annual Disclosure	1	XXX	XXX	6/1	COMPANY	

*If XXX appears in this column, this state does not require this filing, if hard copy is filed with the state of domicile and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state. EO (electronic only filing).

**If Form Source is NAIC, the form should be obtained from the appropriate vendor.

***For those states that have adopted the NAIC Corporate Governance Annual Disclosure Model Act, an annual disclosure is required of all insurers or insurance groups by June 1. The Corporate Governance Annual Disclosure is a state filing only and should <u>not</u> be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL: <u>http://www.naic.org/public_lead_state_report.htm</u>.

****For those states that have adopted the NAIC updated Holding Company Model Act, a Form F filing is required annually by holding company groups. Consistent with the Form B filing requirements, the Form F is a state filing only and should <u>not</u> be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state. For more information on lead states, see the following NAIC URL: <u>http://www.naic.org/public_lead_state_report.htm</u>

*****For those states that have adopted the NAIC Risk Management and Own Risk and Solvency Assessment Model Act, a summary report is required annually by insurers and insurance groups above a specified premium threshold. The ORSA Summary Report is a state filing only and should <u>not</u> be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL: <u>http://www.naic.org/public_lead_state_report.htm</u>

		NOTES AND INSTRUCTIONS (A-0)	
,	A	Required Filings Contact Person(s):	Annual Renewal of Certificate of Authority:
			Keyatta Kelly
			Phone: 404-463-2104
			Email: <u>kkelly@oci.ga.gov</u>
			Filing Type:
			Renewal of COA, Affidavit of Publication, Annual Statement of
			Publication, Service of Process, GID-016-RS, Initial Statement of Beneficial of Equity Securities, Illegal Immigration Reform and
			Enforcement Act Citizen Affidavit Form, Certificate of
			Compliance, Certificate of Deposit
			Property & Casualty: Ga Required Filings:
			Patricia Coppel
			Phone: 404-656-2413 Email: PCoppel@oci.ga.gov
			Filing Type:
			Form A, Form A Exemption, Form B&C, Form B Exemption, Form
			B Amendment, Form D, Quarterly Filings, Signed Jurat, Annual Statement
			Life & Health: Ga Required Filings:
			Jina Park
			Phone:404-463-0012
			Email: <u>JPark@oci.ga.gov</u>
			Filing Type:
			Form A, Form A Exemption, Form B&C, Form B Exemption, Form
			B Amendment, Form D, Quarterly Filings, Signed Jurat, Annual Statement
			Workers Compensation, Captives, RPG & RRG
			Marcus Thorne
			Phone: (404) 657-0992
			Email: MThorne@oci.ga.gov
			Official copies of Certificate of Compliance, Certificate of Deposit, and Certificate of Valuation (Ga Domestics):
			LaRhonda Wyatt
			Phone: 404-657-8437
			Email: <u>LWyatt@oci.ga.gov</u>
	В	Renewal Submissions:	Annual Renewal is now submitted electronically through
			the GIMS Company Portal. Hardcopy filing submissions are no
			longer accepted.
			Please see section D for instructions on setting up a GIMS
			Company Portal account if you have not already done so. Only
			one registration is required per company. If you do not have
			access to the GIMS Company Portal, contact your current portal
			Administrator.
			• GIMS website link:

		(https://gims.oci.ga.gov/s/)
		• GIMS Customer Technical Support:
		1-800-404-4467
С	Filing Fees:	The Annual Renewal filing fee is <u>\$700.00</u> plus a <u>\$5.00</u> processing
		fee. The filing fee is paid electronically through the GIMS
		Company Portal on the last page of the annual renewal
		application. Hardcopy checks are <u>no longer</u> accepted.
		Payments are made on the GIMS Company Portal by Credit Card
		or <i>E-Check</i> . If payment is submitted by <i>E-Check</i> and you have an
		ACH fraud protection on your bank account, please add our ACH
		Company ID before payment submission to avoid returned
		payments from your bank". Our ACH Company ID is listed
		below.
		ACH Company ID Name: IFO – License.
		ACH Company ID Number: D582002001
		If you submit a change in <u>Service of Process</u> as part of your
		annual renewal, the payment and processing fee will be added
		to your annual renewal invoice.
		• GIMS website link:
		(https://gims.oci.ga.gov/s/)
		• GIMS Customer Technical Support:
		1-800-404-4467
D	Creating a GIMS Company Portal Account: (All	The information below will guide you through setting up a
	insurance carriers licensed in the State of Georgia are	dedicated Portal Account Administrator in the GIMS Company
	required to set up and maintain a portal account.	Portal if you have not already done so.
		Each Company Portal can have 2 Administrators and up to 10
		users.
		users.
		Only Administrators will have full access to the portal and can
		add or delete another Administrator or User.
		Please Register for access to the GIMS Company Portal at
		(https://gims.oci.ga.gov/s/) if your company is not already
		registered. Only one registration is required/allowed per
		company.
		Start by clicking on the Company Portal Tab located on the right
		top of the screen.
		***Please note, the login for the old company portal will NOT
		work for the new GIMS Company Portal.
1		

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		After clicking on the Company Portal tab, you will be redirected
		to the login page. Click on Register.
		An Authorization Letter is required to be submitted before you
		can have access to the Company Portal. The Authorization
		Letter must include the following:
		The Authorization Letter must be on Company Letterhead.
		Signed by the President, Vice President, or Officer of the
		Company only.
		• The NAIC #, License #, ORGID #, Job Title in the Company,
		and EIN must be included along with the Name of the
		registering Company.
		• First and Last Name of the Administrator must be listed
		along with the telephone number and email address.
Е	Accessing the Annual Renewal Packages:	Please access the Annual Renewal electronic application on the
		GIMS Company Portal website link:
		(https://gims.oci.ga.gov/s/)
		Click on the Company Portal tab at the top of the screen to be
		redirected to the Company Portal Login page. Next, enter your
		login credentials. If you forgot your password, click forgot
		password to receive a password reset email. Once you are
		logged in, select the company you would like to renew. After
		selecting a company, you will be redirected to the Home Page of
		your company where you can click on the Renewal Tab, located
		on the left side of the screen.
		Discussion of the different section of the Discussion of the
		Please be advised, that if you do not see the Renewal tab, the
		window for annual renewal has not opened or has expired.
		After you colort the Decourt Table you are shadned as a
		After you select the Renewal Tab, you may start your annual
		renewal. As a special note, the previous year's annual renewal
		GID documents are no longer required as part of your
		submission. The application process is now done via electronic
		data entry. Once you start the application, you will have the
		capability to save the application as a draft and come back to it.
		Once you complete the annual renewal, click on the attestation
		box and provide an electronic signature. You will then be
		redirected to the payment page to process the filing fee
		payment. Once your payment and application are submitted,
		you will receive an email with the receipt and an application
		review summary. Please allow 3-5 business days for payment
		processing.
1		

			Please be sure to check your email inbox, and spam/junk folder
			to ensure you receive all notifications from our department.
	F	Late Filings:	ALL annual renewals submitted after March 31st will incur a
			\$15.00 per day late fee and will be added to your annual
			renewal invoice. A \$15.00 per day late fee will go into effect
			on April 1st of each filing year.
	G	Delivery Instructions: Domestic Insurers:	Please note that Georgia is an inhouse state. All documentation
			filed electronically must be submitted on or before March 1,
			2025. The required Annual Renewal submission must be
			processed electronically through the GIMS Company Portal.
			Electronic signatures are now being accepted along with
			Attestation for domestic insurers.
			If the due date falls on a weekend or a day that the Georgia
			Department of Insurance is closed, the annual renewal
			electronic submission is still due by March 1st.
	Н	Delivery Instructions: Foreign Carriers:	Please note that Georgia is an inhouse.
			state. All documentation filed electronically must be submitted
			or before March 1, 2025. The
			required Annual Renewal submission must be processed
			electronically through the GIMS Company Portal.
			creationically through the child company fortal
			Electronic signatures are now being accepted along with
			Attestation for domestic insurers.
			Attestation for domestic insurers.
			If the due date falls on a weekend or a day that the Georgia
			Department of Insurance is closed, the annual renewal
			electronic submission is still due by March 1st.
	I	Original Signatures:	Both domestic and foreign insurers
			are required to file Annual Renewals electronically through
			the GIMS Company Portal. Electronic Signatures are now
			allowed along with the required Attestation response.
	J	Signature/ Notarization / Certification:	Annual renewal documents should no longer be mailed in via
			hard-copy submission. Electronic data submissions are
			processed through the GIMS Company Portal. Wet Signatures,
			Notarizations, and Certifications are now only required for the
			submission of your Certificate of Deposit and Certificate of
			<u>Compliance</u> and must be issued by your domiciled state.
	К	Company Contacts:	Each company is required to update its company contacts each
			year during annual renewal and within 30 days of company role
			changes. The contact tab is also made available throughout the
			year for added convenience.
			,
			To update contacts, please log in to the GIMS Company Portal
L			is appeare contacto, prease too in to the onitio company fortal

			and click the contacts tab to update your company contacts.
			GIMS Company Portal website link:
			(<u>https://qims.oci.qa.qov/s/</u>)
	L	Exceptions to normal filings: (Please note that the	Please note: This filing method and fee payment method is a
		processing fee and documentation for these filings are	change from prior years when paper filings were requested with
		submitted electronically via the NAIC SERFF system}:	this set of annual renewal instructions. All Life/Health writing
			Companies, if applicable because of activity in these Georgia
			product markets, a Listing of Exempt filings, per Rule 120-2-25-
			.04 and/or the Small Group Pooling Certification, per Rule 120-
			2- 10.12(9) or Life /Annuity Advertising Annual Certification, per
			Rule 120-2-11.11(2) or Accident and Sickness Advertising Annual
			Certification, per Rule 120-2-1219(3) should be submitted via
			the NAIC SERFF system as TOI: "Other" and Description "Annual
			Exempt Forms Listing" or "Small Group Pooling and Rating
			Annual Certification" or "Annual Advertising Certification",
			respectively, as applicable. A \$25.00 filing fee for each of these
			respective forms, paid by EFT within SERFF is required, as is
			normal with all other policy forms related filings. If you are not
			familiar with SERFF filing and/or EFT fees payment issues, please
			seek appropriate guidance from your corporate compliance or
			policy forms filing internal personnel.
	М	Filings new, discontinued, or modified materially since	All 2025 Georgia Annual Company License Renewal Invoices
		last year:	must be paid via the GIMS Company Portal after the annual
			renewal application is processed electronically.
			All 2025 Georgia Annual Renewals must be submitted
			electronically through the GIMS Company Portal.
			GIMS Company Portal
			(<u>https://qims.oci.qa.qov/s/</u>)
			Electronic signatures are now accepted for both domestic and
			foreign carriers along with Attestation.
			The Market Conduct Annual Statement ("MCAS") is a
			mandatory filing that collects data on a state-specific, industry-
			wide basis. MCAS data is collected for various lines of business.
			The NAIC and participating states use this data to determine if
			there are market conduct problems at a company, in the state,
			or the industry. Insurers must submit accurate data on time.
			MCAS, the due dates for Health, Other Health, and Short-Term
			Limited Duration (STLD) are 5/31 all other lines of business are
			due 4/30. All MCAS forms are electronic and provided by the
			NAIC.
			Please contact marketconduct@oci.ga.gov with any
L	1		Thease contact marketconduct@ool.ga.gov with any

		additional questions. The MCAS filings only need to be submitted electronically to the NAIC. MCAS website: <u>https://content.naic.org/mcas-2024.htm</u> The CPA/ Auditor Awareness Letter is no longer a
		filing requirement.
Ν	Signed Jurat:	Required for domestic carriers only
0	Bar Codes (State or NAIC):	N/A

General Instructions For Companies to Use Checklist

Please Note: This state's instructions for companies to file with the NAIC are included in this Checklist. The NAIC will not be sending their own checklist this year.

<u>Electronic Filing is intended to be filing(s) submitted to the NAIC via the NAIC Internet Filing Site</u> which eliminates the need for a company to submit diskettes or CD-ROM to the NAIC. Companies are not required to file hard copy filings with the NAIC.

Column (1) Checklist

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an "x" in this column when submitting information to the state.

Column (2) Line

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) Required Filings

Name of item or form to be filed.

The Annual Statement Electronic Filing includes the annual statement data and all supplements due March 1, per the Annual Statement Instructions. This includes all detail investment schedules and other supplements for which the Annual Statement Instructions exempt printed detail.

The *March.PDF Filing* is the .pdf file for annual statement data, detail for investment schedules and supplements due March 1.

The Risk-Based Capital Electronic Filing includes all risk-based capital data.

The *Risk-Based Capital.PDF Filing* is the .pdf file for risk-based capital data.

The Supplemental Electronic Filing includes all supplements due April 1, per the Annual Statement Instructions.

The Supplemental.PDF Filing is the .pdf file for all supplemental schedules and exhibits due April 1.

The Quarterly Electronic Filing includes the complete quarterly filing and the PDF files for all quarterly data.

The *Quarterly.PDF Filing* is the .pdf file for quarterly statement data.

The June.PDF Filing is the .pdf file for the Audited Financial Statements and Accountants Letter of Qualifications.

Column (4) Number of Copies

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (EX) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX) Task Force. XXX appears in the "Number of Copies" "Foreign" column for the appropriate schedules and exhibits. Some states have chosen to waive printed quarterly and annual statements from their foreign insurers and have chosen to rely upon the NAIC database for these filings. This waiver could include supplemental annual statement filings. The XXX in this column might signify that the state has waived the paper filing of the annual statement and all supplements.

Column (5) Due Date

Indicates the date on which the company must file the form.

Column (6) Form Source

This column contains one of three words: "NAIC," "State," or "Company," If this column contains "NAIC," the company must obtain the forms from the appropriate vendor. If this column contains "State," the state will provide the forms with the filing instructions (generally, on the state web site). If this column contains "Company," the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*.

Column (7) Applicable Notes

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes <u>before</u> submitting a filing.